



BAY CITY
MINUTES • JULY 11, 2017

Council Chambers

Regular Meeting

6:00 PM

1901 5TH STREET
BAY CITY, TX 77414

I. CALL TO ORDER

Mayor Bricker called the initial meeting to order. Mayor Bricker welcomed the Commissioners and thanked them for their service.

Each Commissioner present, introduced themselves and shared a brief biography.

| Attendee Name | Title | Status | Arrived |
|----------------------|--------------|---------------|----------------|
| Dustin Hodges | | Present | 5:53 PM |
| Erik Frankson | | Excused | 5:58 PM |
| Jessica Russell | | Present | 5:58 PM |
| Floyce Brown | | Present | 5:54 PM |
| Marilyn Alvradao | | Present | 6:00 PM |
| Brandon Cox | | Present | 5:54 PM |
| Susan Reed | | Present | 5:54 PM |
| Roland Rodriguez | | Present | 5:58 PM |
| Edna Simpson-Kocurek | | Present | 5:54 PM |

II. PUBLIC PORTION

None

III. AGENDA ITEMS

1. Appointment

SWEARING-IN AND INDUCTION OF CHARTER REVIEW COMMISSION MEMBERS

Mayor Mark A. Bricker

City Secretary, David Holubec, swore-in all present Commissioners.

2. Policy

GENERAL DISCUSSION OF THE CHARTER REVIEW PROCESS

Mayor Mark A. Bricker

Mayor Bricker reviewed ARTICLE XVI of the Charter of Bay City, which discusses the Charter Review Commission. Mayor Bricker Discussed the role of the Charter Review Commission.

3. Appointment

ELECTION OF COMMISSION OF POSITIONS

Mayor Mark A. Bricker

The Commissioners agreed that a chairperson should be chosen at tonight's meeting.

Commissioner Floyce Brown nominated Commissioner Dustin Hodges as Chairperson. Edna Simpson-Kocurek seconded the motion. The motion was approved unanimously.

Other officers shall be decided at the next meeting.

4. Presentation

REVIEW AND DISCUSS OPEN MEETINGS AND OPEN RECORDS ACTS.

David Holubec, City Secretary

Mayor Bricker reviewed the requirements of the Texas Open Meetings Act Training and Public Information Act Training requirements. Each member is required to take the online training classes to receive training and certification.

IV. SETTING OF NEXT MEETING

Commissioners discussed the needs of the Commission and each Commissioner's schedule.

Commission members discussed how they would make decisions and how a consensus could possibly be reached respectfully.

Visions, missions and goals may be a possible need for each Commissioner. Each member shall share their priorities.

The Commission agreed to meet on the first and third Monday monthly, starting on July 24, 2017. 6PM, due to schedules. The motion was made by Commissioner Floyce Brown and seconded by Commissioner Brandon Cox. The motion was approved unanimously.

The next agenda was discussed and approved by motion. Commissioner Floyce Brown and Commissioner Susan Reed seconded. The motion was approved unanimously. Chairman, Dustin Hodges will prepare the agenda items.

V. ADJOURNMENT

**Charter Review Committee**

1901 5th Street
Bay City, TX 77414

SCHEDULED**AGENDA ITEM (ID # 2688)**

Meeting: 07/11/17 06:00 PM
Department: City Secretary
Category: Appointment
Prepared By: David Holubec
Initiator: David Holubec
Sponsors:
DOC ID: 2688

**SWEARING-IN AND INDUCTION OF CHARTER REVIEW
COMMISSION MEMBERS****COMMENTS - Current Meeting:**

City Secretary, David Holubec, swore-in all present Commissioners.

**Charter Review Committee**

1901 5th Street
Bay City, TX 77414

SCHEDULED**DISCUSSION ITEM (ID # 2686)**

Meeting: 07/11/17 06:00 PM
Department: City Secretary
Category: Policy
Prepared By: David Holubec
Initiator: David Holubec
Sponsors:
DOC ID: 2686

GENERAL DISCUSSION OF THE CHARTER REVIEW PROCESS

COMMENTS - Current Meeting:

Mayor Bricker reviewed ARTICLE XVI of the Charter of Bay City, which discusses the Charter Review Commission. Mayor Bricker Discussed the role of the Charter Review Commission.

ARTICLE XVI
AMENDMENT AND REVIEW

Section 16.01 – Amending the Charter

Amendments to this Charter may be framed and submitted to the voters of the City in the manner provided by State law.

Section 16.02 – Charter Review Commission

Council shall appoint a Charter Review Commission of nine qualified voters in June of the second year after approval of this Charter and every fifth June thereafter. Council shall serve on the Commission as ex-officio, voting members. The City Secretary shall serve as secretary to the Commission in a non-voting capacity. The City Attorney shall serve on the Commission in a non-voting, legal advisory capacity.

(a) Duties of the Commission:

- (1) Inquire into the operation of the City Government and determine whether any Charter provisions require revision. The Commission shall have the power to hold public hearings, compel the attendance of any officer or employee of the City, and compel the production of any City records.
- (2) Propose recommendations for City departments to insure compliance with this Charter.
- (3)
- (4) Propose Charter amendments, if any, to the Council.

(b) Term of Office:

The term of office of this Charter Review Commission shall be six calendar months from appointment date. Prior to the end of the term, a written report shall be presented to Council, and all Commission records shall be filed with the City Secretary as a public record.

(c) Action by the Council:

Upon receipt of any written report from the Commission, the Council shall within ten days, make copies available to the public at City Hall and publish a synopsis of the report in the official City newspaper. The Council shall consider the report at a public hearing within thirty days of receiving it. The Council may, in its sole discretion, order any amendments recommended by the Commission and/or the Council to be submitted individually to the voters of the City in an election as provided by State law within six months after the term of the Charter Review Commission expires.

**Charter Review Committee**

1901 5th Street
Bay City, TX 77414

SCHEDULED**DISCUSSION ITEM (ID # 2687)**

Meeting: 07/11/17 06:00 PM
Department: City Secretary
Category: Appointment
Prepared By: David Holubec
Initiator: David Holubec
Sponsors:
DOC ID: 2687

ELECTION OF COMMISSION OF POSITIONS**COMMENTS - Current Meeting:**

The Commissioners agreed that a chairperson should be chosen at tonight's meeting.

Commissioner Floyce Brown nominated Commissioner Dustin Hodges as Chairperson. Edna Simpson-Kocurek seconded the motion. The motion was approved unanimously.

Other officers shall be decided at the next meeting.

**Charter Review Committee**

1901 5th Street
Bay City, TX 77414

SCHEDULED**DISCUSSION ITEM (ID # 2689)**

Meeting: 07/11/17 06:00 PM
Department: City Secretary
Category: Presentation
Prepared By: David Holubec
Initiator: Cynthia Trevino
Sponsors:
DOC ID: 2689

REVIEW AND DISCUSS OPEN MEETINGS AND OPEN RECORDS ACTS.**COMMENTS - Current Meeting:**

Mayor Bricker reviewed the requirements of the Texas Open Meetings Act Training and Public Information Act Training requirements. Each member is required to take the online training classes to receive training and certification.